

DDA Dance and Social Justice Fellowship
Frequently Asked Questions (FAQ)
As of June 30, 2020, 7:00 p.m.

Full Call for Proposals:

<https://www.dance.nyc/programs/funds/Dance-and-Social-Justice-Fellowship>

If your question is not answered in the call for proposals or listed below, send your questions to artistresidency@dance.nyc. You can expect a response within two (2) business days. As appropriate, Dance/NYC's responses to questions received will be added to this FAQ page.

GENERAL

Q: If I have a question, who can I contact?

A: Please send all questions to artistresidency@dance.nyc.

Q: When should I expect a response?

A: You can expect a response to email queries within two (2) business days. Questions will be answered in the order in which they are received. Please only send questions to this account: artistresidency@dance.nyc.

Q: When is the application deadline?

A: Applications must be received by Sunday, July 12, 2020, 11:59 p.m. EST. Applications received after this time will not be accepted.

Q: What are the eligibility requirements of this fellowship?

A: Applicants are ***eligible*** to apply if they:

- Identify as a disabled dance worker, as defined by the following:

- o dancer, dance performer, choreographer, dance photographer, dance videographer, dance teaching artist, dance writer/critic, dramaturg, dance scholar and/or
- o related artistic and technical personnel such as: technicians (lighting, stage management, production, etc.), dance musicians/accompanists, independent presenters, producers, agents and/or managers, dance theatre personnel (ushers, in-house vendors, etc.), organizers;
- Are based (reside) in the five boroughs of New York City, including: The Bronx, Brooklyn, Manhattan, Queens, and Staten Island; and
- Are able to provide the following information to process digital payment:
 - o A Tax Identification Number, which can include any of the following: social security number (SSN), employer identification number (EIN), or an individual taxpayer identification number (ITIN);

Applicants are ***not eligible*** to apply if they:

- Do not identify as a disabled dance worker;
- Are based (reside) outside of the five boroughs of New York City; and/or
- Are an organization [501(c)(3) or fiscally sponsored group] of any kind.

Q: How do I know if my dance and social justice activities are eligible for the fellowship?

A: Individual dance workers with disabilities are invited to apply for a \$1,000 award to be used to reimburse expenses incurred for engaging in dance and/or social justice activities from March 11, 2020 through June 30, 2020. In alignment with our [values of justice, equity, and inclusion](#), and in heeding the leadership of Black, Indigenous, and disability justice organizers, Dance/NYC defines dance and/or social justice activities widely to include any of the following activities:

- Creation and dissemination of online content related to artists' practice or thought leadership (i.e.: classes, performances, instructional videos, blogs, and/or written, verbal, or video content);
- Organizing, hosting or participating in conversations and/or community events and/or social justice actions with the dance and arts community;
- Development of new dance works or continued development of repertory work, including but not limited to rehearsals, presentations, performances, or at home training (solo or in a group);
- Participation in the development, dissemination, planning, or support of relief funds and/or mutual aid efforts in service of disabled dance workers and/or artists;
- Leading and/or engaging in one-on-one or small group mentorship conversations and learning circles focused on/or working from a framework of dance and social justice;

- Organizing, facilitating, and/or contracting access services for the dance community or yourself, including but not limited to ASL interpretation, closed captioning, audio description, etc.; and
- Engaging in or leading curated restorative practices as a form of preservation, healing and resistance.

Disabled dance workers, across the broadest spectrum of disability identity, are invited to apply. Dance/NYC will prioritize self-identification. No artist will be required to identify their impairment or provide verification in their application.

Q: Am I allowed to apply to the DDA Dance and Social Justice Fellowship if I have also applied to the Coronavirus Dance Relief Fund for Freelance Dance Workers or Dance Making Organizations?

A: Yes, applicants of the Coronavirus Dance Relief Fund are invited to apply for the Dance/NYC DDA Dance and Social Justice Fellowship if eligible for the Fellowship.

Q: Does Dance/NYC provide accessibility support for my application?

A: Dance/NYC staff is available to support prospective applicants in the completion of their applications via phone (voice-only) dictation or Zoom. Registration will be available via Calendly on a first-come, first-served basis in the coming days. Applicants can register for one (1) 30-minute session to receive one-on-one support. Please register for only one session, at least two business days in advance. ASL interpretation will be available upon request.

Q: Does Dance/NYC have any advice on submitting an application?

A: Dance/NYC encourages interested applicants to save their responses to narrative questions in an external document (e.g. Google Doc, Word document) so that you can easily populate the Submittable form and so that you do not lose your work should Submittable experience an error. Within Submittable, save draft content often by scrolling to the bottom of the application form and clicking “Save Draft.”

Dance/NYC is using an online application portal dancenyc.submittable.com. Before completing the application form, interested applicants are asked to first complete a series of questions to determine baseline eligibility. If eligible, applicants will be

prompted to complete the application. Please review your application one final time before submitting.

Complete applications must be submitted online no later than **11:59 p.m. EST on Sunday, July 12, 2020**. Incomplete applications, hard copy submissions, and applications received after the **July 12** deadline will not be considered.

Q: What is the timeline of the DDA Dance and Social Justice Fellowship?

A: The timeline of the DDA Dance and Social Justice Fellowship is as follows:

Fellowship Period	March 11, 2020 to June 30, 2020
Fellowship Application Opens	June 30, 2020
Deadline for submission	July 12, 2020 at 11:59 p.m. EST
Panel Review	July 2020
Participant Notification	August 2020

Q: Does Dance/NYC know about other relief opportunities or resources for artists?

A: Yes, we conduct ongoing research on resources for our field. Please see our Coronavirus Preparedness Resources page [here](#), which is updated regularly. We also encourage you to visit our sister funds:

- The Dance Union: <https://www.thedanceunion.com/nyc-dancers-relief-fund>
- Indie Theater Fund: www.indietheaterfund.org
- NYC Low-Income + Freelance Artist Fund: www.gofundme.com/f/nyc-lowincome-artistfreelancer-relief-fund
- New York Foundation for the Arts: www.nyfa.org

Q: What is the review process for DDA Dance and Social Justice Fellowship applications?

A: Funding Priorities and Review Rubric:

Priority in grant selection will be given to applicants who demonstrate to a review panel:

- Need, defined as the total amount of expenses incurred in the development and execution of dance and/or social justice activities from March 11, 2020 through June 30, 2020;
- A commitment to justice, equity, and inclusion:

- o The review panel will consider the role that historically underfunded groups—including African, Latina/o/x, Asian, Arab, and Native American (ALAANA), LGBTQ+, women-identifying, gender nonconforming and/or nonbinary, and immigrant artists—play within the applicant pool and wider dance field;
- o Demonstrated actions in alignment with stated values; and
- Diversity of participant roles and perspectives.

Q: What is the locality of residents who are eligible to apply?

A: Applicants are eligible to apply if they are based (reside) in the five boroughs of New York City, including: The Bronx, Brooklyn, Manhattan, Queens, and Staten Island

Q: Why is the application asking for information about my demography?

A: The collection of demographic information allows us to ensure that the pool of recipients is a reflection of the demography of the city. The Dance/NYC Disability. Dance. Artistry. Dance and Social Justice Fellowship Program review panel will consider the role that historically underfunded groups—including African, Latina/o/x, Asian, Arab, and Native American (ALAANA), LGBTQ+, women-identifying, gender nonconforming and/or nonbinary, and immigrant artists—play within the applicant pool and wider dance field (*Not Just Money: Equity Issues in Cultural Philanthropy* [heliconcollab.net/our_work/not-just-money]; *What Are the Paradigm Shifts Necessary for the Arts Sector to Nurture ~~More Sustainable~~ THRIVING Institutions of Color* [ddcf.org]). For example, Dance/NYC’s *State of NYC Dance and Workforce Demographics* (Dance.NYC/StateofDance2016) shows that dance making organizations with budgets of less than \$1 million comprise the lion’s share (84%) of total groups but have access to only 10% of the total revenue. Notably, the smallest organizations demonstrate the greatest capacity to adapt and have workforces that better reflect the racial diversity and presence of disabled and immigrant people in New York City’s population than the workforces of larger organizations.

Q: What happens to my personal information if I do not receive funding?

A: Your personally identifiable information is viewed only by the Dance/NYC Operations Manager and Dance/NYC Grants Manager for the purpose of processing grant awards and will be deleted following the grant period. The narrative information you provide in

your application is viewed only by the selection of review panelists, who follow strict confidentiality regulations in application review, and will be retained for Dance/NYC's historical records.

To learn more about Dance/NYC's Data Access and Protection Policy, visit [Dance.nyc/uploads/Data_Access_and_Protection_Policy_DDA_Dance_and_Social_Justice_Fellowship.pdf](https://dance.nyc/uploads/Data_Access_and_Protection_Policy_DDA_Dance_and_Social_Justice_Fellowship.pdf).

Q: Who has access to my grant application?

A: All narrative sections of your application are only accessible to the review panelists. The Dance/NYC DDA Dance and Social Justice Fellowship review panel is comprised of members of Dance/NYC's established Advisory Committee and Task Forces, Community Organizing Partners, and additional candidates they identify.

Your personally identifiable information, including your banking information and IRS Form W-9, will only be accessed by Dance/NYC's Operations Manager and Grants Manager for the purposes of processing payment.

To learn more about Dance/NYC's Data Access and Protection Policy, visit [Dance.nyc/uploads/Data_Access_and_Protection_Policy_DDA_Dance_and_Social_Justice_Fellowship.pdf](https://dance.nyc/uploads/Data_Access_and_Protection_Policy_DDA_Dance_and_Social_Justice_Fellowship.pdf).

Q: Is this a real fund? I'm nervous about sharing private information.

A: Yes! This is a real fund. Dance/NYC is committed to delivering regranting programs that address disparities in the dance field by continuing to fill gaps in the availability of resources where they are most needed. Some of Dance/NYC's major regranting projects include: a [Dance Advancement Fund](#), which supports small dance makers; a [Disability. Dance. Artistry. Fund](#), which supports integrated dance productions with disabled artists; and an [NYC Dance Response Fund](#), established to meet needs in dance following Superstorm Sandy.

To learn more about Dance/NYC's role as a regrantor, and all of our regranting programs, visit Dance.NYC/programs/funds.

You can see our public announcement of the Dance/NYC DDA Dance and Social Justice Fellowship here:

<https://www.dance.nyc/programs/funds/Dance-and-Social-Justice-Fellowship>

To learn more about Dance/NYC's Data Access and Protection Policy, visit [Dance.nyc/uploads/Data_Access_and_Protection_Policy_DDA_Dance_and_Social_Justice_Fellowship.pdf](https://www.dance.nyc/uploads/Data_Access_and_Protection_Policy_DDA_Dance_and_Social_Justice_Fellowship.pdf).

You can scroll down below to learn more about how we are protecting your information and why we are asking the questions we are asking!

Q: Is my personal information secure?

A: Yes, your personal information is secure. Dance/NYC is using Submittable, an online application portal. You can learn more about Submittable's security procedures by visiting www.submittable.com/security, which details their compliance with a wide range of privacy statutes.

To learn more about Dance/NYC's Data Access and Protection Policy, visit [Dance.nyc/uploads/Data_Access_and_Protection_Policy_DDA_Dance_and_Social_Justice_Fellowship.pdf](https://www.dance.nyc/uploads/Data_Access_and_Protection_Policy_DDA_Dance_and_Social_Justice_Fellowship.pdf).

Q: Why do I need to complete a W-9?

A: In compliance with government regulations, the Dance/NYC DDA Dance and Social Justice Fellowship is counted as taxable income and must be reported to the Internal Revenue Service (IRS). Grantees must submit a [W-9 form](#) in order to be eligible to receive funds.

Q: How will this be taxed?

A: In accordance with the IRS, Dance/NYC will be required to send a 1099 form to any grant recipient whose funds equal or exceed \$600. Grantees are responsible for any and all tax liabilities incurred as a result of the grant award. For additional questions regarding tax liabilities, please consult with a tax professional.

Q: When might I expect to receive funds, if awarded?

A: The Fellowship Cohort will be announced in August, 2020. Initial transfer of grant funds by Dance/NYC will be made within ten (10) business days of award notification. Please note, this time does not account for the time that it may take for Dance/NYC or your financial institution to process and deposit the grant funds into your bank account. Please contact your financial institution directly for questions regarding the length of time it takes transactions to clear.

Q: Are immigrant and/or undocumented individuals able to apply?

A: Individuals must submit a Tax Identification Number to be eligible to apply, which can include any of the following: social security number (SSN), employer identification number (EIN) or an individual taxpayer identification number (ITIN). Additionally, individuals must submit an IRS W-9 form. If you are unable to provide these items, we invite you to visit our sister funds: [Indie Theater Fund](#), [The Dance Union](#), and [NYC Low-Income Artist/Freelancer Relief Fund](#).

Q: Will receipt of this grant impact my immigration status, application or petition due to the newly implemented “Public Charge Rule”?

A: Generally, no, receipt of this grant will not impact an individual’s immigration status, application or petition due to the Public Charge Rule; however, we encourage you to discuss this with your (an) immigration attorney or accredited representative as each person’s situation is unique.

Q: Will receiving this grant impact my ability to receive unemployment benefits or PUA benefits through the CARES Act?

A: You should discuss the potential impact on unemployment or other benefits as a result of accepting this grant with a representative of the NYS Department of Labor.

Q: I do not have a social security number. Am I eligible to apply?

A: Individuals must submit a Tax Identification Number to be eligible to apply, which can include any of the following: social security number (SSN), employer identification number (EIN) or an individual taxpayer identification number (ITIN).